

IQBAL COLLEGE, PERINGAMMALA

Minutes of IQAC Meeting and Action Taken Report

Meeting -1 of the year 2023-24	5 July 2023
IQAC –Members	
Prof. Dr. KI Razeena	Chairman IQAC, Principal
Dr. Kumari VK Shyni	IQAC Co ordinator , Professor Department of Commerce
Dr. JS Jahangir	Assistant Professor Department of English
Mr. Kiran CG	Assistant Professor Department of Physics
Dr. Roshni	Assistant Professor Department of Hindi
Dr. Sajeena Muhamed S	Assistant Professor Department of Zoology
Dr. Shameer H	Assistant Professor Department of Arabic
Dr. Anas S	Assistant Professor Department of Politics
Mrs. N. Azeena	Administrative, Technical Staff
Adv. Dr. Abdul Samad	Administrator, Iqbal College Trust
Co ordinator, Student IQAC	Student Representative.
Dr. S. Baiju	Deputy Commissioner, GST, Alumni Member
Dr. Ajeesh Kumar	Director, Vrindavanam group, Member (Industrialist)
Mr Nishad, Vice President of PTA	Member (stake holder)
Grama Panchayath Ward Member	Member from local community

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<ol style="list-style-type: none"> 1. The Committee discussed the plan of action for the current academic year 2. Decided to conduct seminars. 3. Decided to assign the criterias of AQAR among the following members <ol style="list-style-type: none"> 1). Dr Adabiya- Criteria I 2). Dr Rahmat-Criteria II 3). Dr. Pradeesh.S- Criteria III 4). Mr. Shameer-Criteria IV 5). Dr. Sanitha Beevi-Criteria V 6). Dr. Santhi.G.Nair - Criteria VI 7). Dr. Susy Antony- Criteria VII 4. Decided to organize extension activities by NSS and NCC 	<ol style="list-style-type: none"> 1. Prepared an action plan for the academic year 2023-24. 2. Seminars conducted by various Departments. 3. Decided to finish uploading of AQAR on time 4. Organized extension activities by NSS and NCC

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Meeting -2of the year 2023-24	5 March 2024
IQAC –Members	
Prof. Dr. KI Razeena	Chairman IQAC, Principal
Dr. Kumari VK Shyni	IQAC Coordinator , Professor Department of Commerce
Dr. JS Jahangir	Assistant Professor Department of English
Mr. Kiran CG	Assistant Professor Department of Physics
Dr. Roshni	Assistant Professor Department of Hindi
Dr. Sajeena Muhamed S	Assistant Professor Department of Zoology
Dr. Shameer H	Assistant Professor Department of Arabic
Dr. Anas S	Assistant Professor Department of Politics
Mrs. N. Azeena	Administrative, Technical Staff
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<ol style="list-style-type: none"> 1. All the Departments are directed to organize at least one seminar. 2. Decided to finish AQAR uploading before 31-03-2024 3. Decided to collect feedback forms on curriculum from teachers, students and stake holders. 	<ol style="list-style-type: none"> 1. Organized seminars by various Departments. 2. Completed uploading of AQAR. 3. Collected feedback forms and analyzed